

### OVERVIEW

This programme is aimed at students who are looking for practical experience abroad as a teacher whilst getting well paid for it.

Candidates should be willing to spend 1 semester to a year in Brazil teaching at one of the biggest and best English Language schools in Brazil.

As Brazil is hosting mega events such as World Cup 2014 and Olympic Games 2016, more and more Brazilians will have the need to learn and improve their English.

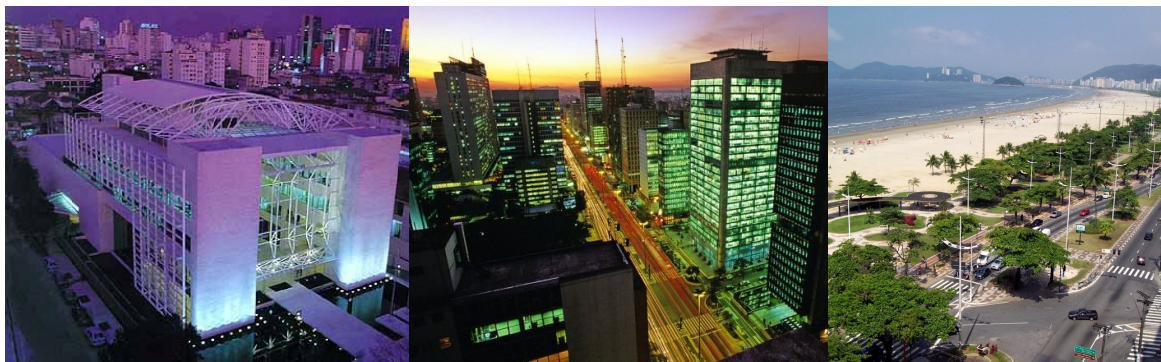
### ELIGIBILITY

- » Participants should be over 20 years old and have an outgoing personality ;
- » Participants should have native-command of the English language and be enrolled in a full time course in one of the following subjects: Portuguese language; Latin American Studies; Education and/or Teaching (including CELTA, TEFL, TESOL, etc). **Students from other areas of study that have TEFL or CELTA certificate and/or previous experience in teaching are also eligible;**
- » Previous experience as a teacher or as a group leader is required. (eg. Being part of a youth group, Volunteering at a school, etc);
- » No Portuguese language knowledge is required; however it can be very useful.

### THE SCHOOL

The school we work with is one of the most traditional English Language schools in Brazil. It started over 75 years ago. It has 44 branches spread around the country and over 50.000 students. Although it is a traditional school, it also likes to keep up with the latest technological developments, having interactive white boards and multimedia centres.

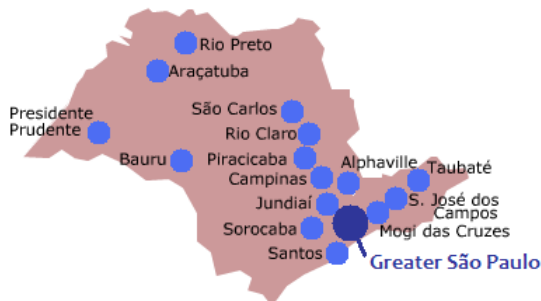
The school provides its students not only with English classes, but also with all sorts of cultural events involving music, theatre, fashion, cinema and gastronomy. Teachers are constantly in training to remain up-to-date with the latest expressions and colloquialisms of the English Language.



## LOCATION

Students will be placed in a school located within São Paulo State. The branches are located as it shows on the map. Bear in mind that the area of São Paulo State is as big as the UK territory.

### Branches in the State of São Paulo



You can indicate the city where you would like to be placed in. However, it is the school that will have the final decision.

You will spend your first 2 weeks in São Paulo city completing the training session which is compulsory for the internship. Doing well at the training session and passing the assessments is a requirement to move on to the teaching placement.

## ACCOMMODATION

During the training session in São Paulo, for those students who would like us to help them with a place to stay, we have chosen a very friendly hostel near the school where the training will take place. For those who apply for the programme with accommodation, the hostel reservation will run from **January 19<sup>th</sup> to February 6<sup>th</sup>**.

During the weeks you are in São Paulo, we will provide you with assistance in finding a place to stay in the city where you will be teaching. The accommodation placement is not included in the programme. However we will give you the necessary tools you need to find a place to stay. Accommodation costs within São Paulo state range from USD 350 up to USD 800 per month, bills included. São Paulo city is the most expensive city in Latin America so you can expect to spend around USD 1,000/month if you want to live comfortably, eat out and go clubbing for example.

## OVERALL DETAILS ABOUT THE PLACEMENT

Duration: 1 semester or 1 year

Working hours: 20 hours/week

Remuneration: BRL 1,800/month (approx. USD 1,000/month) + transport – **training session period is unpaid.**

Start date: **26<sup>th</sup> January 2011: 2-week training session in São Paulo / 7<sup>th</sup> February 2011: Placement starts**

### Teaching Training Session

The training sessions lasts for 2 weeks and gives you a comprehensive overview of the following aspects:

- » Introduction to the school's philosophy and methodology
- » Teaching techniques
- » Lesson planning
- » Classroom Management
- » Getting familiar with the school's technological equipments
- » Teaching practice

## PAID TEACHING IN BRAZIL

Please note that participants have the responsibility of attending the training session and having good performance at it.

### Tasks to be developed at the placement

- » Participants will have a 2-week unpaid teaching training session in São Paulo prior to the start of the internship;
- » The intern will be expected to teach English lessons to groups of up to 20 students;
- » to take part in training sessions and admin meetings throughout the semester;
- » to assess new students via placement tests;
- » to participate in the organization of cultural events for students;
- » to give information to students/ parents about the course;
- » to provide feedback on students' performance;
- » to correct language tests and compositions;
- » to input student grades into the student system;
- » to observe peers teaching;
- » to write reports



### Visa issues

You will be applying for the VITEMI Visa which is related to internship programmes. To apply for this visa you will be required to submit together with other documents, a Letter form an Authorized Brazilian Education Organization recognizing your internship. Global Choices will provide this letter for you.

Please check with the Brazilian Embassy in your country what the requirements are and try to start to gather all the documents you will need as soon as you get accepted in the programme. A Police Record check will be needed for your visa application and it can take up to 45 days to be issued depending on the country.

### Application process

1. Applicants should send their CVs. **Application deadline: 25<sup>th</sup> October**
2. If your CV is accepted you will be required to send copy of passport and Letter of Enrolment issued by a College or University to [programmes@globalchoices.co.uk](mailto:programmes@globalchoices.co.uk).
3. At the same time you submit the documents, you will receive an invoice for the application fee payment that should be done straight away so we can schedule your interview with the school.
4. Should you pass the interview, we will prepare your letter of internship offer that you will need for the visa application.
5. In order to get the letters for your visa application, you should first pay the programme fee.

### What do you get?

- » Paid Internship Placement
- » Accommodation with Breakfast for 18 nights during the training session (26<sup>th</sup> Jan to 6<sup>th</sup> Feb) - under request
- » Visa documentation
- » Airport Pick up
- » Arrival Orientation
- » 4-hour-course of Survival Portuguese
- » Trip to Federal Police to get Registered
- » In-country Support
- » Assistance in finding accommodation

**What's not included:**

- » Flights
- » Transport from São Paulo to the city where internship will take place
- » Registration with Brazilian Authorities in Brazil
- » Meals (during the Training Course in São Paulo participants staying at the hostel will be getting breakfast)
- » Insurance
- » Accommodation placement
- » Accommodation rental and bills.

**DATES**

**Application dates:**

25 <sup>th</sup> October 2010	Application Deadline
5 <sup>th</sup> November 2010	Publishing of list of successful applicants*
19 <sup>th</sup> November 2010	Programme fee payment deadline
Between 6 <sup>th</sup> Dec and 14 <sup>th</sup> Jan 2011	Visa application

\*As soon as you get confirmation you have been offered a placement, you should request a Police Record Check at the nearest Police station. This document can take up to 45 days to be issued, depending on the country

**Internship dates in Brazil\*:**

20 <sup>th</sup> January 2011	Registration at Federal Police
21 <sup>st</sup> January	Welcome Orientation and Portuguese Survival Course
24 <sup>th</sup> – 25 <sup>th</sup> January	Bank Holiday in São Paulo
26 <sup>th</sup> January – 5 <sup>th</sup> February	Training session dates
7 <sup>th</sup> February	Teaching placement starts

**PROGRAM FEES**

**Application fee: USD 100 (not refundable)**

Duration	With Accommodation during Training Session	Without Accommodation during Training Session
1 semester	USD 1,690	USD 1,290
1 year	USD 2,190	USD 1,790

**PAYMENT METHOD**

The program fee should be paid by bank transfer direct to Global Choices when your placement is confirmed and by 10<sup>th</sup> November 2010 .

In case of visa refusal, the placement fee will be refundable minus USD 300,00 of processing fee as well as bank charges. The amount will vary according to the exchange rate of the day.